portable terminal mail address a mail address used at a terminal (e.g., a desktop personal computer) having electronic mail reception limitations different from those of the portable terminal. A transmitting side cannot easily decide the information reception capacity of the recipient terminal. It is, therefore, very difficult for an electronic mail sender to predict the recipient environment and send information processed to be received by the recipient.

Electronic mail messages from which information is omitted are frequently transmitted via portable terminals at the present. Users have no choice for any means for avoiding this. --

Rewrite the paragraph starting at page 15, line 3 and ending at page 15, line 10 as follows:

-- The Web server 700, portable terminal server 800, and FAX server 900 are connected to media (a computer with a Web browser, a portable terminal, and a facsimile machine) on which the conversion results are represented. In this embodiment, the Web server 700 is used also to access the setting module 500. However, the setting module 500 can be present in a physically different machine or single machine. --

Rewrite the paragraph starting at page 17, line 20 and ending at page 17, line 27 as follows:

-- Reference numeral 304 denotes a communication unit which is used to access the data on the net database when extracting mail received and stored in the net database, and adding processed data to the net database. This communication unit is also used to exchange data with other models. In this embodiment, the determination module 200 arbitrates access between data on the net database and other modules and servers. --

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Rewrite the paragraph starting at page 22, line 3 and ending at page 22, line 11 as follows:

-- The user need not select one of the Web server 700, portable terminal 800 and FAX 900, but can select a plurality of media or designate to display or output one mail message to all media. The contents to be displayed on the plurality of media need not be identical. For example, the mail text and the abstract of the attached wordprocessor document can be displayed at the portable terminal, while the whole text of the wordprocessor document can be output via FAX. --

Rewrite the paragraph starting at page 23, line 14 and ending at page 23, line 27 as follows:

-- Fig. 13 is a view showing the data configuration of a portable terminal performance table 706g. The portable terminal performance table 706g is used to describe the characteristics of portable terminals. The size of an image displayed on a portable terminal changes depending on the type of portable terminal. When an image is to be displayed on a portable terminal, a portable terminal type, portable terminal carrier name, and portable terminal model number stored in the user portable terminal information table 706d are obtained. The image display capacity of a portable terminal designated by these pieces of information can be checked. Therefore, an image suitable for the portable terminal can be prepared. --

Rewrite the paragraph starting at page 25, line 12 and ending at page 25, line 23 as follows:

-- Fig. 15 shows a cover page (front page) of the net mail service in the Web server according to this embodiment. A user who has already obtained the user

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